

**SOCIAL WORK SECTION
MEETING MINUTES
JULY 29, 2009**

PRESENT: Eric Alvin, George Kamps, Daryl Wood, Mary Jo Walsh

STAFF: Jeff Scanlan, Bureau Director; Colleen Baird, Legal Counsel; Rebecca McAtee, Minute Taker

GUESTS: Marc Herstand, NASW WI; Aaron Winden, NASW WI; Chuck Zastrow, George Williams College; Joanne Barndt; Michael Wallace, UW-Whitewater/CSWE; Mary Weeden, George Williams College; Deb Anderson, Springfield College; Barb Marquez, UW-Milwaukee Social Work Intern

CALL TO ORDER

George Kamps called the meeting to order at 9:07 a.m. A quorum of four (4) members was present.

APPROVAL OF AGENDA

Amendments to the Agenda:

- Page 2: Under “Informational Items” addition of information on State Budget motions regarding vendorship and autism.
- Page 3: Administrative Warnings Received after the Mailing of the Agenda – 05 SOC 024

MOTION: Mary Jo Walsh moved, seconded by Daryl Wood, to approve the agenda as amended. Motion carried unanimously.

APPROVAL OF MINUTES OF JUNE 10, 2009

Amendments to the Minutes:

- Guests – Charles Zastrov should be Zastrow
- Report of the ASWB Meeting, last sentence should read: Daryl Wood’s impression coming away from the meeting is that Wisconsin’s regulatory board does a good job in aligning with the majority of the recommendation that were provided at the Conference.

MOTION: Eric Alvin moved, seconded by Mary Jo Walsh, to approve the minutes of June 10, 2009 as amended. Motion carried unanimously.

ADMINISTRATIVE REPORT

Jeff Scanlan introduced Michelle Solem as the new bureau assistant for the Division. He further reported that the Department is working to update the Department Webpage to provide better information to the public.

Director Scanlan requested that all cell phones and electronic devices to be turned off due to interference with the recording equipment.

PRESENTATION OF PROPOSED STIPULATION AND ORDERS GEORGIANA M. FISCHER, CSW (06 SOC 028)

Jeanette Lytle presented information on the case of Georgiana M. Fischer, CSW (06 SOC 028) and answered questions from the Section.

PRESENTATION OF PROPOSED STIPULATIONS THAT MAY BE SIGNED AFTER MAILING OF AGENDA

None.

DISCUSSION ON ISSUES OF APPLICATION FOR CLINICAL SOCIAL WORK LICENSURE (LCSW) BY RECIPROCITY AND REVIEW OF 1ST DRAFT OF LCSW RECIPROCITY APPLICATION (FORM #'S 2855 AND 2256)

The Section reviewed changes to application forms (2855 and 2256), application for clinical social work licensure by reciprocity. In discussion, the Section noted that some reciprocal applicants are choosing to send only the requirements from their originating state that was needed to gain licensure. The Section identified that if they require additional information, the lack of information may cause avoidable delays or denials of application for licensure. The Section asked for revision of the application to include a request for details of clinical work experience. In addition, to assist with the review of application by reciprocity, the Section has identified several states with licensure standards below that of Wisconsin's and several that are equivalent. The Section will start a list of the states that are substantially similar to Wisconsin to assist in reciprocal application review. For applicants who are licensed in jurisdictions that have been deemed non-equivalent, the Section discussed processes for evaluating clinical work experience as a substitute for missing licensure requirements.

The Section wants to make sure that the instructions on the application are clear with the goal of obtaining information upon original application rather than having to go through lengthy reviews. Colleen Baird and Kris Hendrickson will make changes with guidance from George Kamps to the application as requested and create a draft for review at the next section meeting.

REVIEW OF SPRINGFIELD COLLEGE'S REQUEST FOR APPROVAL OF COURSES TAKEN DURING HUMAN SERVICES PROGRAM AS MEETING THE EDUCATION REQUIREMENTS FOR THE SOCIAL WORKER TRAINING CERTIFICATE

Deborah Anderson of Springfield College – Milwaukee Campus presented information and answered questions from the Section regarding course approval. The Section made recommendations for coursework revisions and Ms. Anderson will be making changes as suggested and resubmitting the courses for approval.

REVIEW OF UW-PLATTEVILLE'S REQUEST FOR APPROVAL OF CHANGES TO LISTING OF NON-BACHELOR'S IN SOCIAL WORK COURSES FOR THE SOCIAL WORK TRAINING CERTIFICATE

Courses were last approved in 2005 and as such, the Section requests for the school to resubmit the syllabi of their non-BSW courses for approval, with the exception of Social Welfare Policy CJ4530.

MOTION: Eric Alvin moved, seconded by Mary Jo Walsh, to approve Social Welfare Policy CJ4530 as submitted by UW-Platteville. Motion carried unanimously.

REVIEW OF UW-STEVENSON POINT'S SYLLABI FOR APPROVAL OF UWSP COURSEWORK REQUIRED FOR THE SOCIAL WORK TRAINING CERTIFICATE

Coursework was last submitted and approved by the school in September 2008, which means the coursework is still within the standards of review as set by the Section.

MOTION: Daryl Wood moved, seconded by Mary Jo Walsh, to approve courses 376, 362 and 361 as submitted by UW-Stevens Point. Motion carried unanimously.

REVIEW OF SOCIAL WORK TRAINING CERTIFICATE FORMS

Kris Hendrickson met with the Section to review changes that have been made to the application for the social work training certificate in meetings with Eric Alvin.

MOTION: Eric Alvin moved, seconded by Daryl Wood, to approve the changes to the application for the social work training certificate. Motion carried unanimously.

DISCUSSION: SOCIAL WORK TRAINING CERTIFICATE – COURSE REVIEW AND APPROVAL PROCESS, ISSUES

This item was added to the agenda per the request of George Kamps and Eric Alvin. Eric Alvin suggested the creation of a task force to address looking at the process by which courses are approved, setting out guidelines for approval and communicating to the schools that the objective of the required courses is providing education that will introduce the student into the social work profession, rather than accumulating courses that may or may not have adequate social work content. The Section identified that having applicants choose courses from their transcript and submitting them to the Section for approval as required social work training certificate courses has proved problematic. The instructors who developed the course content may not have intended the course to provide social work training and further, a student may not be the best party to argue what education and professional training is found in a course, nor adequacy of texts, nor adequacy of instructor credentials. The Section discussed the possibility of mandating that only accredited institutions may submit social training certificate courses for approval. The Section was advised by counsel that this would require a change to the rules (s. MPSW 3.13). The Section discussed necessary reviewing and potentially amending other areas of the social work training certificate education requirements, with the goal being to provide clearer guidelines to non BSW educators for the development of adequate social work education courses required for equivalency.

The Section intends to assemble a task force including a member of the Board, a CSWE program, a Training Cert Program as well as Department Staff. George Kamps asked that Eric Alvin, Mike Wallace and Charles Zastrow along with additional possible members to be a part of the committee to review the current process and issues surrounding the Social Worker Training Certificate and submit recommendations to the Section. The first meeting of this Committee will be set to convene before the next scheduled Social Workers Section meeting.

HEARINGS ON DENIAL OF APPLICATIONS FOR LICENSURE

None.

IDENTIFICATION OF ISSUES TO PROVIDE TO THE MARRIAGE AND FAMILY THERAPY PROFESSIONAL COUNSELING AND SOCIAL WORK JOINT BOARD GOAL SETTING COMMITTEE

Eric Alvin updated the Section on the current recommendations of the Joint Board Goal Setting Committee. The committee advises that a point of their discussion is establishing the most important order of business for the Joint Board to accomplish, or prioritizing goals and objectives of the board to identify the highest priorities. At this point, the committee is recommending that highest priority is the repeal of provisions in chap 457 that prevent license holders from providing AODA therapy without additional certification from the Department or the specialty under s. MPSW 1.09. Also noted were the priorities for consistency and standards for supervision across the professions, reciprocity, and how to address “Dan Crossman” letter holders.

STATUS OF RULES AND STATUTES

Changes to Chapter 457 Stat per 2009 WI Act 28 (Budget)

The Department identified changes to Chapter 457 that immediately established requirements for a grievance procedure if practicing clinical social work, marriage and family therapy, or professional counseling. Jeff Scanlan reviewed the actions of the Marriage & Family Therapy Section as per requesting the drafting of a scope statement to amend chapter 20 to define failure to have a proper grievance procedure as unprofessional conduct.

Overview of Changes Concerning Vendorship/Mental Health Access Changes Enacted in 2009 WI Act 28 (Budget)

The Section attempted to clarify if private practitioners' ability to be reimbursed by third parties was strengthened. The interpretation is that this wording puts licensed mental health professions in the same category as psychologists and psychiatrists. NASW is putting together an FAQ for questions on billing and vendorship. Once this is complete, the Board will review for posting to the website.

APPROVAL OF PSYCHOMETRIC TESTING AFTER THE MAILING OF THE AGENDA

None.

SCREENING PANEL REPORT

Eric Alvin reported that the Panel screened nine (9) cases, closing five (5) cases outright for no violation, sending closing letters to two (2) cases, and opening two (2) cases.

SPEAKING ENGAGEMENT REQUESTS

The CSWE annual meeting will be held in Wisconsin Dells on October 1-2, 2009.

MOTION: Eric Alvin moved, seconded by Daryl Wood, to delegate Mary Jo Walsh as a representative of the Section to the CSWE meeting on October 1-2, 2009. Motion carried unanimously.

CORRESPONDENCE AND INQUIRIES RECEIVED BY LEGAL COUNSEL

None.

INFORMATIONAL ITEMS

None.

PUBLIC COMMENTS

Deborah Anderson thanked the Section as well as members of the public for their recommendations and comments.

CONVENE TO CLOSED SESSION

MOTION: Eric Alvin moved, seconded by Mary Jo Walsh, to adjourn to closed session pursuant to Wisconsin Statutes 19.85(1)(a)(b)(f) and (g), to review applications, deliberate on proposed stipulations, deliberate on administrative warnings; deliberate on hearings or appearances for denial of applications; review monitoring cases; review DOE cases, and consult with legal counsel. Roll Call Vote: Eric Alvin-yes; George Kamps-yes; Daryl Wood-yes; Mary Jo Walsh-yes. Motion carried unanimously.

The Board convened into Closed Session at 12:32 p.m.

RECONVENE TO OPEN SESSION

MOTION: Eric Alvin moved, seconded by Daryl Wood, to reconvene into open session. Motion carried unanimously.

The Board reconvened into Open Session at 2:11 p.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION IF VOTING IS APPROPRIATE

IMPAIRED PROFESSIONALS PROCEDURE (IPP)

None.

APPLICATION REVIEWS

FILE REVIEW July 28, 2009

CLINICAL LICENSE APPLICATION FILES

FIRST REVIEW

1. BOORMAN, HEATHER-approved
2. BRAUN, TRINA-approved
3. COGSWELL, HOLLY-intent to deny
4. COKER, MINA-intent to deny
5. CRAGER, H. DILLON-approved
6. FOULKES, MEREDITH-intent to deny
7. HANSON, JENNIFER-approved
8. JENKINS, THOMASINA-approved

9. LAMANTIA, SUSAN-intent to deny
10. MALLIN, MATTHEW-approved
11. MASSIE, DANIEL-approved
12. O'BRIEN-FRIGO, MARIAN-approved
13. SLOMSKI, CARRIE-intent to deny
14. SULLIVAN, SHANNA-approved
15. TEYNOR, COLLEEN-intent to deny
16. ZEHRGRIMM, JENNIFER-approved

SECOND REVIEW

1. DEHNERT, EDWARD-approved
2. HAGES, MELISSA-denied
3. MECHELE, JUDD-approved
4. SCHULLO, JEANNE-denied
5. STRONG, SARAH-approved

MISCELLANEOUS FILES

None

SWTC FILES

FIRST REVIEW

1. AMBLE, BRAYER-experience-denied
2. BANECK, AMANDA-experience-approved
3. COLIP, SHEILA-experience-approved
4. DAVIS, EDWARD-experience-approved
5. ELAM, ALICE-experience-approved
6. ELM, ALICIA-experience-approved
7. GEORGE, EMILY-experience-approved
8. GRAY, TRINA-experience-approved
9. HARRIS, EILEEN-degree-intent to deny
10. HENLEY, GINA-experience-approved
11. HOLLISTER, REBECCA-degree-denied
1. -course-denied
2. -experience-approved
12. JENKINS, DANELLE-course-denied
13. KRUIT, REBECCA-experience-approved
14. LARSEN, HOPE-experience-approved
15. LAVASSEUR, CIERA-experience-approved
16. LECLAIR, JOHN-experience-denied
17. LOR, KATELYNN-course-denied
18. NELSON, HOLLY-experience-approved
19. PRAH, BRIANNE-experience-approved
20. RETTMANN, ANDREA-experience-approved
21. SALENTINE, BENJAMIN-course-denied
1. -experience-approved
22. SANFILIPPO, SONJA-experience-approved
23. SCHWOBE, MEGAN-experience-approved
24. THOMA, LAURA-experience-intent to deny

MOTION: Eric Alvin moved, seconded by Daryl Wood, to approve the applications approved, deny the applications denied, and to request further information on applications where needed. Motion carried unanimously.

**APPLICATION REVIEWS RECEIVED AFTER THE MAILING OF THE
AGENDA**

None.

**REQUEST FOR WAIVER OR EXTENSION OF CONTINUING EDUCATION
REQUIREMENTS SUBMITTED BY ROBYN HOARD**

MOTION: Eric Alvin moved, seconded by Daryl Wood, to grant a one (1) year extension of CE requirements in the matter of Robyn Hoard's request for extension or waiver of CE requirements. Motion carried unanimously.

MONITORING

None.

**DELIBERATION ON OTHER MONITORING CASES RECEIVED AFTER
MAILING OF THE AGENDA**

None.

**DELIBERATION OF PROPOSED STIPULATION AND ORDERS
GEORGIANA M. FISCHER, CSW
(06 SOC 028)**

MOTION: Daryl Wood moved, seconded by Eric Alvin, to accept the proposed stipulation and orders in the matter of Georgiana M Fischer, CSW case 06 SOC 028. Motion carried unanimously.

**DELIBERATION OF PROPOSED STIPULATIONS THAT MAY BE SIGNED
AFTER MAILING OF AGENDA**

None.

DELIBERATION OF PROPOSED ADMINISTRATIVE WARNINGS

09 SOC 007

MOTION: Daryl Wood moved, seconded by Mary Jo Walsh, to accept the administrative warning in the matter of case 09 SOC 007. Motion carried. Eric Alvin recused himself during closed session discussion and abstained from voting.

**DELIBERATION OF PROPOSED ADMINISTRATIVE WARNINGS RECEIVED
AFTER MAILING OF AGENDA**

05 SOC 024

MOTION: Eric Alvin moved, seconded by Mary Jo Walsh, to reject the administrative warning in the matter of 05 SOC 024 and refer back to the Division of Enforcement for further action. Motion carried unanimously.

**DELIBERATION OF PROPOSED FINAL DECISIONS AND ORDERS IN THE
MATTER OF DISCIPLINARY PROCEEDINGS RECEIVED AFTER THE
MAILING OF THE AGENDA**

None.

**DELIBERATION OF PETITIONS FOR REHEARINGS THAT MAY BE SIGNED
AFTER MAILING OF AGENDA**

None.

**DIVISION OF ENFORCEMENT – CASE STATUS REPORT & DISCIPLINARY
CASE CLOSINGS**

09 SOC 019

MOTION: Eric Alvin moved, seconded by Mary Jo Walsh, to close case 09 SOC 019 due to no violation. Motion carried unanimously.

08 SOC 015

MOTION: Mary Jo Walsh moved, seconded by Eric Alvin, to close case 08 SOC 015 due to no violation. Motion carried unanimously.

DOE – SIGNATURE COLLECTION

Completed.

OTHER SECTION BUSINESS

George Kamps noted that the ASWB Annual meeting is in Florida, October 29-31, 2009. ASWB will pay for one Section member to attend the meeting.

MOTION: Daryl Wood moved, seconded by Mary Jo Walsh, to approve Eric Alvin or an alternate from the Department as the delegate of the Section for the ASWB Annual Meeting, October 29-31, 2009. Motion carried unanimously.

ADJOURNMENT

MOTION: Daryl Wood moved, seconded by Eric Alvin, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 2:21 p.m.